

Oelwein Public Library Minutes

The Oelwein Public Library Board of Trustees met on Tuesday, May 14, 2024 at 5:15 p.m. at the library.

Present: Mars, Ingersoll, VanDenHul, Berryman, and Macken

Absent: Kerns, Seeders

Ingersoll called the meeting to order at 5:21.

Agenda and Minutes approved: Berryman made a motion to approve the agenda and the minutes. Seconded by VanDenHul. Motion carried.

Correspondences: none

Trustee Training: The board reviewed the standard on reviewing the priorities from the *ADA Checklist for Existing Facilities* every three years.

Director's Report:

- The annual inspection was conducted on the Fire Sprinkler System.
- A Senior Seminar student presented a program on Mad-Lib.
- The council reappointed Ingersoll to the library board, and Melissa Franzen was appointed to replace Berryman whose term is expiring July 1.
- Preschool and kindergarten classes have visited the library to learn about the upcoming summer reading program.
- One of the librarians participated in the United Way Day of Caring.
- City staff used the study rooms for temporary office space for a week during asbestos removal at city hall.
- Sheriff Tony Thompson will give a presentation on May 20th about his book on the mentally ill intersecting with the criminal justice system.
- The Director's Roundtable will be May 21 with discussions on sustainability, collaboration, teamwork, programming, and funding.
- The library will be closed May 27 for Memorial Day.
- The Summer Reading Program starts May 29 with a magic show and continue through the end of June.
- The Northeast Iowa Charitable Foundation did not support our grant request for the new sign.
- The Parks Department received quotes for fixing the cracks on the bike trail, including the trail west of the library along the Music Garden. The city chose the estimate from Kluesners.
- Fayette County libraries received their second installment for county funding. The allocation for next fiscal year will remain the same though each library will receive a one-time additional distribution of \$1000.
- Schmidt Cleaning is shampooing all the carpeting.

Friend's Report:

- Friends will meet on May 20.

Bills: Berryman made a motion to approve the bills. Seconded by Mars. Motion carried.

FY25 Budget: The council approved the library budget as submitted.

Policy Review: Berryman made a motion to approve the Gifts and Donations policy as reviewed.
Seconded by Mars. Motion carried.

Berryman made a motion to adjourn at 6:00.

Respectfully submitted,
Susan Macken

Next meeting: June 11 at 5:15