

## Oelwein Public Library Minutes

The Oelwein Public Library Board of Trustees held their meeting on Tuesday, March 19, 2024 at 5:15 p.m. at the library.

**Present:** Mars, VanDenHul, Berryman, Seeders, and Macken

**Absent:** Kerns, Ingersoll

Vice-president Berryman called the meeting to order at 5:16.

**Agenda and Minutes:** Mars made a motion to approve the agenda and the minutes. Seconded by VanDenHul. Motion carried.

**Correspondences:** none

**Trustee Training:** The board reviewed the standard on providing a book return available to the public 24/7.

**Director's Report:** Staff reviews have been completed.

**Friend's Report:** Friends are preparing for the April book and bake sale.

**Bills:** VanDenHul made a motion to approve the list of bills. Seconded by Mars. Motion carried.

**Logo:** The designer from Nagel Signs submitted 6 different logo designs that complement the new sign. This logo work and design is complimentary as the new sign was purchased through their company. Mars made a motion to use design "B" which is a simplified version of the sign. Seconded by VanDenHul. Motion carried. Nagel Signs will send logo files for library use.

**Policy:** A new policy was written for offering laminating services to the public. VanDenHul made a motion to approve the new policy. Seconded by Mars. Motion carried.

Mars made a motion to adjourn at 5:28.

Respectfully submitted,  
Susan Macken

Director evaluations were distributed.

The next meeting is Tuesday, April 9 at 5:15.