

Library Board Minutes January 11, 2022

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, January 11, 2022 at 5:00 p.m. at the library.

Present: Mars, Gilson, Kerns, Berryman, Payne, and Macken

Absent: Ingersoll

President Mars called the meeting to order at 5:08 p.m.

Berryman made a motion to approve the agenda and the minutes. Seconded by Gilson. Motion carried.

Correspondences: none

Trustee Training: The Board reviewed the standard on access in the Children's Library. The Children's Library has furnishings and shelving designed for use by children.

Director's Report:

- On January 9, the library began Sunday hours.
- The director attended Annie's Project steering committee meeting. These classes will be offered to farm women from the surrounding area. Classes will be held at the Oelwein Plaza from February 28-April 4.
- Fayette County Library Association met with the County Supervisors in regards to County Funding for the libraries. A 6% increase was requested.
- The director met with the city council to review the library budget request.
- A patron donated funds to be used for purchasing the Ancestry database.
- The online library conference, ILOC, will be January 20.
- The sewer backed up from the staff restroom. Drain Doctor fixed the issue and was able to repair the damage that was caused from a previous company.
- Former library director, Vivian Petrik, passed away. An orchid was sent to the funeral home from the library. Vivian had served as the director for 32 years.

Friend's Report:

- There was no January meeting.
- Friends took down the library Christmas Tree.

Bills: Bills were reviewed. The SELS bill is for the solar charging bench which is part of the ARPA grant. Gilson made a motion to approve the bills. Seconded by Berryman. Motion carried.

Progress on Goals:

- The material budget will not increase by 10% for the upcoming fiscal year.
- The Ancestry database will be added to the collection.
- Staff will be attending a monthly, online safety class. ILOC is available to all staff as well as online courses available through the State Library.
- Jared Stewart is working on plans for parking lot improvements to be done this spring.
- The steel beams will be repainted in the spring.

- Staff are tracking patron hourly usage patterns for re-evaluating library open hours. The board would like to review the usage patterns results at the April meeting. Attendance records have increased by 36% since the return to normal services and programming attendance for children has increased from 26 attendees to 192 when comparing July – December of 2020 and 2021.

Director Contract: The library board reviewed the contract for the library director. Berryman made a motion to approve the contract. Seconded by Kerns. Motion carried.

Policy Review: The Board reviewed the Programming policy. Berryman made a motion to accept the programming policy as reviewed. Seconded by Kerns. Motion carried.

Adjourn: Gilson made a motion to adjourn at 6:10.

The next meeting will be February 8 at 5:00 p.m.

Respectfully submitted,
Susan Macken