

## Library Board Minutes February 16, 2021

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, February 16, 2021 at 5:00 p.m. at the library.

Present: Mars, Berryman, Kerns, Payne, and Harris

Absent: Gilson, Ingersoll, and Macken

President Mars called the meeting to order at 5:05 p.m.

Berryman made a motion to approve the agenda. Seconded by Kerns. Motion carried.

Berryman made a motion to approve the minutes. Seconded by Kerns. Motion carried.

**Correspondences:** none

**Trustee Training:** The board reviewed the standard on providing access to and promoting downloadable materials. The library is providing this by offering BRIDGES and HOOPLA for E-Books, audio books, magazines, movies, music, and TV programs.

Director's Report:

- The library received the second payment for 2020-2021 from Fayette County in the amount of \$13,736.31. The amount the library will receive for 2021-2022 is two installments of \$ 14,135.18 for a total of \$ 28,270.36.
- The 4-person study POD is scheduled to arrive on February 17, 2021. The POD will be delivered and assembled. It will be placed in the Heritage Collection section of the library.
- Leaks have occurred in the southwest corner of the fiction section and the Men's restroom. Staff will be watching these areas.

Friend's Report:

The Friend's will be having a Drive-thru Chocolate Fest in March. Preorders will be taken. Deliveries will be made and drive thru pick up will be available.

**Bills** were reviewed. Berryman made a motion to approve the bills. Seconded by Kerns. Motion carried.

**Library Services and Hours** were discussed. The board discussed opening the meeting room with restrictions beginning February 22, 2021. The restrictions will include: masks must be worn, 7 or less in attendance, no food, time limit of 2 hours, 1 meeting per day, and the room will be closed for 1 hour at the end of the meeting before staff sanitizes the room. This will be reviewed at the March meeting.

Berryman made a motion to open the meeting room with the above restrictions. Seconded by Kerns. Motion carried.

The **Materials Selection Policy** and **The Request for Reconsideration of Library Materials Policy** were reviewed. The policies were approved as written.

Berryman made a motion to adjourn at 5:30 p.m.

The next meeting will be on Tuesday, March 16 at 5:00 p.m.

Respectfully submitted,

Catherine Harris